

A Great Middle School Experience



Northern Lights School Division No. 69
Aurora Middle School
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PARENT HANDBOOK



2017-2018
Northern Lights Public Schools

Northern Lights Mission Statement

"WORKING TOGETHER TO HELP EVERY STUDENT LEARN AND EXCEL"

PRINCIPAL'S MESSAGE

I would like to welcome all students, parents and staff to our school community. For our new students and parents, I trust that the transition to Aurora will be a smooth one. Each new school

year is an opportunity for renewal and marks another chapter in your child's educational journey. Our hope is that you will have a great year, one in which you will experience success and an excitement for learning. Aurora staff will

A Great Middle School Experience

continue to work hard to provide the means to reach this end.

To parents, we believe your involvement in education is extremely important to the success of your child. We will do our very best to communicate with you on a regular basis and we ask that you communicate with us and remain involved in your child's education.

I am looking forward to getting to know each of you and having a great year at Aurora Middle School.

Sincerely
Rob Wicker

BELIEF STATEMENT

We Believe...

- All students can learn
- Every student is valued and unique
- A safe and caring environment is essential
- Learning is a lifelong process
- Student, home, community and school have shared responsibilities for education
- Change is inevitable and we must be adaptable
- Students must become positive participants in the global society of tomorrow.

AURORA MIDDLE SCHOOL VISION These are statements that present a clear picture of what we want our future to look like as developed by students, staff and parents through a visioning process.

- Have clear behavior expectations developed by staff, students, and parents which are shared with all stakeholders.
- Have consistent, fair, effective consequences for misbehavior.
- Students take responsibility for their own behavior and exhibit self control.
- Have a common language for rules and expectations used by all staff.
- Solutions to difficult decisions will be based on best practice. Decisions will be solution based with the best interest of all students considered.
- An environment where everyone treats each other with respect and dignity.
- Staff will model skills, behaviors and values expected of students.
- Through a solution focused approach, an environment will be created where students feel cared for and are guided through these middle school years.
- Develop a collaborative climate where teachers are given time to work in PLCs to address common, authentic assessment and viable curriculum and monitor student progress.
- Work collaboratively with teachers from JAWS and Aurora.
- Have clear learning expectations where we expect all students to learn. A pyramid of

interventions is in place to ensure struggling students receive support.

- Regular and consistent parent communication through PowerSchool Parent Portal, progress reports, phone calls and monthly newsletters.
- A variety of instructional strategies will be used so students will be engaged in the learning process.
- Programs will provide a variety of ways for students to express their talents.
- Staff will continue to learn and use best practice.
- Students take responsibility for their own education.
- Students, parents and staff will take responsibility for each child's learning.
- Essential outcomes are established for each core subject at each grade level.
- Plan regular spirit building activities that increase student motivation and overall desire to be at school. Celebrate our successes.
- Parents feel comfortable, involved and valued.
- A strong school culture that encourages school pride.

AURORA MIDDLE SCHOOL VALUES

These are statements of behaviors that we will demonstrate to achieve our vision. We will create a safe and caring environment by establishing behavioral rules and expectations with corresponding consequences.

- We will model skills and behaviors to express values that will promote all stakeholders to treat each other with respect.
- Using common language we will establish school wide core rules, routines and procedures.
- We will communicate appropriate information between administration, staff and parents regarding student interventions.
- We will empower students to make choices that enable them to exhibit responsible behaviors and self-control.
- We will provide a pyramid of interventions for students to meet the behavioral expectations. We will use staff collaboration and research-based practice when making decisions.
- We will Collaborate with colleagues in Professional Learning Communities to:
 - a. Develop common units and common assessments.
 - b. Compare and share results of common assessment scores.
 - c. Share best practice
 - d. Program for those who are struggling as well as those who are excelling.

A Great Middle School Experience

- We will communicate regularly to all stakeholders.
- We will develop a plan to include activities that will encourage school spirit and pride.
- We will celebrate our successes.
- We will encourage parent involvement in the life of the school.

WHAT IS MIDDLE SCHOOL?

The Middle School philosophy is based on research from educators and psychologists in the area of child development. The middle years are a time of great change for children, not only physical, but social and emotional as well. The Middle School program is designed to provide students with the opportunities to find out who they are and where they fit in the sometimes confusing world. While endeavoring to help the "whole" child develop, there is still a strong emphasis on academic growth and achievement.

STUDENT DAILY SCHEDULE

TIME	
8:47-8:50	Attendance
8:50-10:20	Classes
10:20-10:30	Snack Break
10:30-12:00	Classes
12:00-12:50	7/8 Lunch then recess 4/5/6/ Recess then lunch
12:50-1:05	DEAR Time
1:05-2:35	Classes
2:35-2:45	7/8 Break
2:35-2:55	4/5/6 Recess
Until 3:27	Classes
3:27-3:30	Agenda

PARENT TEACHER INTERVIEWS

November 17 and 18 - 4:15 pm to 7:15 pm

March 8 and 9 - 4:15 pm to 7:15 pm

Parents can contact teachers throughout the year about their child's progress.

SCHOOL COUNCIL/PARENT FUNDRAISING SOCIETY

An Aurora Parent Fundraising Society and the Aurora School Council will be organized in the early part of the school year and will have regular meetings throughout the year. The committee is made up of parents and staff members. The School Council will follow the guidelines and regulations established by Alberta Education. We wish to encourage parents to become a part

of these parent meetings and have a voice in discussions that focus on achieving our vision.

NEWSLETTERS

Newsletters will be sent home with students on a monthly and "as needed" basis to inform parents of up-coming activities, staff and program changes, or any information that would be of interest to parents. Copies of the newsletter can be found on the school website:

<http://auroramiddleschool.ca>

STUDENT CAFETERIA

Aurora Middle School is a closed campus, meaning students will not be permitted to leave the school grounds during lunch hour.

All students are expected to eat in the assigned, supervised areas.

Grades 7 & 8 students will eat in the lunchroom from 12:00 to 12:25 daily. Grades 5 & 6 will eat in the cafeteria from 12:25-12:47 daily. The grade 4 students will continue to eat in their classrooms. We have various items on the menu for purchase in our cafeteria. Any grade 4 students ordering lunch will have to pre-order in the morning and will have the food delivered to them. Pre-orders will also be available for grades 5 & 6 if they are interested, to ensure availability. We will send home an updated copy of the menu & price list early in the year.

Important – The school cafeteria is closed on days when busses are not running. Students will need to bring their own lunch

Students arriving to school before 8:30 a.m. must go to the cafeteria 8:30 a.m. bell.

Students being dropped off and picked up will be expected to enter through the cafeteria. Parents will find the drop off point at the south doors of the cafeteria.

KIDS ARE WORTH IT

Kids Are Worth It provides food for students who do not have a lunch for whatever reason. Sandwiches and fruit are available at the front desk, free of charge.

AURORA STUDENTS' UNION & LEADERSHIP

Any student who enjoys working with people and likes to organize and participate in school events can join the Students' Union.

Some sample activities include:

1. Fundraising activities
2. Theme days

3. Social events including dances
4. Community Service Learning

STUDENT COUNSELLING SERVICES

All teachers and administrators at Aurora Middle school are available to discuss issues and concerns with students and parents. There are times when students and families may require further assistance and support in dealing with difficult personal issues. Aurora Middle school provides the following counselling services.

personal and group counselling

- referrals, advocacy, support
- new student orientation
- parent/teacher liaisons
- mental health supports
- peer mediation
- Grief and loss supports

Student Advocacy Counsellor (SAC)

The student advocacy counsellor focuses on individual counselling to provide intervention services. The student advocacy counsellor is capable of providing assistance when students have personal, social or educational problems that require specific strategies for solutions and has provided individual and group programs, advocacy and peer mediation.

Wellness Coach - Successful Families Successful Kids

The wellness coach provides support through universal and prevention programs. The wellness coach provides referrals, advocacy, information and education, group counselling, and parent supports. The wellness coach offers supports to students and families to promote achievement with personal and academic success through holistic prevention tools to enhance family and individuals mental and emotional well-being.

RCSD Therapist

Available through referrals from the student support team at the school.

For more information about our counselling services, please contact:

- Alecia Cox (SAC) and/or
- Madeline Belanger (Wellness Coach)
@ 780-623-4129

LIBRARY

The library is open during the school year from 8:30 AM to 3:45 PM. Only students that do not have overdue books may sign books out. Once the student returns the book they may again sign out books. To replace a lost or damaged book, the **minimum** charge is \$7.00 per paperback. Hardcover books and texts are quite expensive and replacement costs will be charged for lost or damaged school resources. All library books must be signed out at the checkout counter

before leaving the library. **There is no food, gum or drink permitted in the library at any time.**

NOONTIME ACTIVITIES

The Phys. Ed. Teachers, with assistance from other staff members, will provide the students with an intramural program during the noontime period. The emphasis is on participation in both team and individual sports.

The library, playground areas, and computer room are also available. Other activities may be offered based on student interest and staff availability.

STUDENT LOCKS

All students need to pay \$10.00 for a lock when they register at Aurora. **They will own these locks.** No other locks will be permitted on the lockers. Students must provide their own lock for use in the gymnasium change rooms.

STUDENT EVALUATION

A student's eligibility for placement in the next grade level shall be the responsibility of the teachers in consultation with the principal, other involved professionals, and parents.

Where a student's achievement is such that normal promotion is in doubt, parents shall be advised of this as early in the school year as possible, but not later than the end of Term 2.

In cases where special placement appears to be in the best interests of the student, the principal and/or Student Support Team Coordinator shall consult with all teachers concerned and the parents or legal guardians before a final decision is made.

REGULAR PROGRAM

At Aurora, we have a 5 day cycle with 2 slightly different time schedules to accommodate a variety of grade levels. The Curriculum at a Glance for parents is available through administration at the school or by accessing the Learn Alberta Website:

<https://www.learnalberta.ca/content/mychildslearning/>

COMPLEMENTARY CLASSES

All students in grade 6 will take band classes. All students will have the opportunity to select option classes that they would enjoy. The option classes will change halfway through the year. Grade 7/8 students will have two periods of Home Ec./I.A.

STUDENT AWARDS

At the end of the school year, students may be recognized for achievement in various categories. A committee will be determining the award categories and criteria for the awards given.

EXTRACURRICULAR ACTIVITIES

After-school teams include the sports of volleyball, badminton, cross country, track & field, and basketball. Grades 6, 7 & 8 students have the opportunity to participate. Instruction in other sports may also be offered if the demand exists. Students are asked to listen to announcements and check the Phys. Ed. bulletin board for specific start dates.

POLICIES

Policies affecting students are available to all students and parents through the NLSD website or the school secretary.

ATTENDANCE

Attendance is one of the critical factors that influence achievement and student success. Aurora has established a detailed attendance policy to discourage inexcusable absences. The goal of the policy is to foster self-discipline in students and help create a positive school climate.

Parent support and cooperation is vital in making the policy work and helps ensure regular student attendance. Responsibility for maintaining acceptable attendance rests with the parent and/or the student. It is the parent/guardians responsibility to contact the school if a student is absent.

The Province of Alberta School Act states that "*An individual who is younger than 16 years of age shall attend school*".

The attendance policy is available at your request.

- **When students arrive late in the morning, it is their responsibility to get a late slip from the office and provide it to their homeroom teacher upon their arrival.**
- **Parents removing their child from school for an extended period of time are responsible for ensuring their child is caught up with all missed assignments upon returning to school.**
- **We ask that you leave your child at school until the end of the day.**

TEXTBOOKS and LOCKERS

Students will be assigned a locker and textbooks from their teachers. Students will be held responsible for any lost or damaged textbooks.

As well, any damage to the lockers will be the responsibility of the student.

DRESS CODE

Aurora Middle School Parent Advisory Council and school Administration believe that clothes worn by students should be indicative of the academic quest which takes place in the school. Students are expected to dress appropriately. Any student who comes to school wearing apparel that is not appropriate (displaying vulgar, obscene, profane, drug related, or sexually charged messages or images) will be asked to either change into more appropriate clothing, put on more clothes, cover it up, or turn it inside out. Clothing should be considered appropriate and non-detracting from the educational process.. We request that parents support the school actions by having your children dress appropriately for school. Parents/Guardians will be notified when their child comes to school dressed in an inappropriate manner. Your support will make this effort successful.

CELL PHONES, CAMERAS AND OTHER COMMUNICATION AND RECORDING DEVICES

Modern communication and recording devices include, but are not limited to, such items as cell phones, iPods, video camcorders, laptops and MP3 players. These devices may add significantly to students' ability to communicate with others and/or to record information and events. It is acknowledged that these devices may contribute to an enriched educational environment and provide exciting enhancements to the educational experiences of students; however, these devices, when misused, can also create significant detrimental disruptions to classroom proceedings, violate personal privacy, facilitate academic dishonesty, and detract from the safe and caring atmosphere established by the school. Receiving or initiating phone calls or text messages; or using technologies with integrated sound/video recording devices, for personal use or entertainment, is not permitted. Classrooms are equipped with telephones and serious emergency calls from parents will be routed through the school system, or students will be called to the office to take the call. The use of devices capable of recording and uploading images to the Internet, which violate the privacy of an individual, or which humiliate and/or intimidate an individual; or, which are injurious to the moral tone of the school, is not permitted. Individuals uploading still/video images and/or sound to the Internet are deemed wholly responsible for such content. Complaints will be dealt with under the authority of the Student Code of Conduct. Serious or criminal

violations will be referred to legal authorities as appropriate and necessary. **Student misuse of personal communication and recording devices may result in these devices being confiscated for the remainder of the school year at the discretion of school administration.**

STUDENT APPOINTMENTS

Students are encouraged to make all their appointments, medical and other, outside of school time. When this is not possible and the student must miss class for an appointment, please ensure you notify the school of the appointment.

VISITORS TO THE SCHOOL

In order to ensure the safety of all students in the school, all visitors are requested to report directly to the office. A non-parent/guardian wishing to see a student at the school is to check with administration.

SCHOOL BUSES

- Students riding the bus are responsible for their conduct to the bus driver and to the Principal. Students shall recognize the authority of the driver and obey his/her instructions and directions.
- If students do not ride the bus in the morning, but use the bus in the evening, we request that parents of those students submit notification of this in writing to the school bus driver.
- If students ride the bus in the morning, but not in the evening, parents are requested to notify the school and bus driver.
- Students are to be on time to catch their bus. There are occasions where students have missed their bus because of loitering. *Parents are then responsible for their child's transportation either to or from school.*
- Students who fail to comply with the rules and regulations of the bus **may lose their bussing privileges.**

SCHOOL FEES

The board believes instructional services, resources, and/or materials should be made available to students through provincial funding and that parents should not be expected to pay an extra school-based tax in the form of school fees. Therefore, the Board expects that no instructional materials fee, instructional equipment fee, or instructional services fee will be set at the school level by either the Board, the School Council, the School Administration or the School Staff. The Board does not support a flat rate fee for text rental. However, the Board recognizes and supports the long-standing

practice of fees being set for a variety of other purposes. The Board also recognizes and supports the long-standing practice of parents providing basic supplies like pencils, pens, paper, basic calculators, graphing calculators, gym shoes and clothing for their children. The Board therefore delegates the authority to the School Council to set fees for the following, provided an accounting for the fees being set is made to parents, the Office of the Superintendent, and back to the School Council:

1. Items of individual student use or ownership,
2. Non-divisional facility usage fees used for curricular purposes,
3. Curricular field trip expenses,
4. Transportation for school-based curricular activities, and
5. Extra-curricular activities not mandated by the curriculum.

While the use of school resources is free, we do expect these resources to be returned at year end. Fees will be **levied for lost or unreturned texts and library resources** and are expected to be paid.

COMPUTER USE

STUDENT ACCEPTABLE USE OF TECHNOLOGY GUIDELINES AND AGREEMENT (F140-1)

The Northern Lights School Division provides students with access to computers, the division telecommunications network and the Internet to support and enhance learning and teaching. Electronic communication is a tool for life-long learning, and responsible use will allow students to expand their knowledge by accessing and using information resources, and by analyzing, collaborating and publishing information. All users must assume responsibility for understanding the Student Acceptable Use of Technology Guidelines as a condition of use. Use of division resources in a manner inconsistent with these guidelines may result in loss of access as well as other disciplinary or legal action.

ACCEPTABLE USE AND BASIC PREMISES

At all times, students are to demonstrate the highest level of respect for all division technology resources. Students shall use these resources in a safe, responsible, efficient, ethical and legal manner in accordance with all school and division rules, regulations and guidelines. Students shall promptly disclose to their teacher or system administrator any exposure to

inappropriate material or anything that makes them feel uncomfortable.

Students shall immediately notify their teacher or system administrator if they have identified a possible security problem.

Students shall use the system ONLY for educational or curriculum related activities. Additional freedoms and limitations may be imposed by the school or by the division administration.

When using technology or networked information, all students shall conduct themselves in a manner which maintains the safety, positive reputation and dignity of the division and schools.

UNACCEPTABLE USE

Students should be aware that their personal files may be accessible under the provisions of the

Freedom of Information and Protection of Privacy Act. Routine maintenance and monitoring of

the system may lead to discovery that the user has or is violating acceptable use guidelines or the law. An individual search will be conducted if there is reasonable belief that a user has violated the law or the divisions acceptable use guidelines. The division has the ability to see specific users accessing specific sites through the use of our monitoring software.

The following uses of any division electronic resources are unacceptable and may result in suspension, removal or network privileges, disciplinary or legal action. Unacceptable use is defined to include, but not limited to, the following:

- Violation of school or division rules, policy, guidelines and agreements.
- Transmission or access of any material in violation of any local, provincial, or federal
- law. This includes, but is not limited to: copyrighted materials, threatening or obscene
- material, or material protected by copyright or trade secret.
- The use of profanity, obscenity or other language that may be offensive to another user.
- Any form of vandalism, including but not limited to, damaging computers, computer
- systems or networks, and/or disrupting the operation of the network.
- Copying and/or downloading commercial software or other material (e.g. music) in
- violation of federal copyright laws.

- Unauthorized downloading or uploading of large amounts of data.
- Plagiarism (taking from others' ideas, writings, graphics or other creations and presenting them as if they were original).
- Use of the network for financial gain, commercial activity or illegal activity
- Use of the network for political activity.
- Use of the network to access pornographic or obscene material.
- Creating and/or placing a computer virus on the network.
- Providing your network ID and password to anyone other than the system administrator.
- You are responsible for maintaining your own password and account security.
- Accessing another person's account or any other computer system or resource on the network that goes beyond your authorized access. Students will not go looking for security problems as this may be construed as an attempt to gain illegal access.

SPECIALIZED PROGRAMS

Aurora Middle School strives to meet the Alberta Education Model of Inclusive Education for all our students. When students are experiencing difficulties with regular academic programming, specialized programming is available based on individual needs. Aurora Middle School has a Student Services Team and Learning Coaches that are available to support students, parents and teachers. Consistent communication is recommended between parents and teachers regarding student programming.

For more information on programming available, please contact the school administrators or the SST coordinator.

ASSESSMENT POLICY

Guiding Principles

1. Assessment for learning shall form the basis for effective instruction.

Assessments for Learning (formative) are a means to an end designed to let the teacher and students know what concepts and skills have been learned, and which may need to be further developed before an Assessment of Learning (summative) is used.

2. Student involvement in assessment for learning is essential.

- a) Students shall engage in self-assessment and goal setting activities.
- b) Students shall participate in formal and/or informal conferences.

A Great Middle School Experience

- c) c. Students shall be involved in the co-construction of assessment criteria when appropriate.
3. The principles of effective assessment shall be taken into account.
- a) In order to assign as few zeros as possible, each school shall develop a Reluctant Zero Policy that takes into account missing assignments, tests, absenteeism, etc. that is consistent with assessment for learning and best assessment practices.
 - b) Scoring guides, rubrics, benchmarks, exemplars, written feedback and checklists that guide improvements are examples of effective feedback.
 - c) Triangulation of evidence is important to ensure validity and reliability of overall achievement.
 - d) Teachers will provide multiple opportunities for students to demonstrate their learning on summative assessments when appropriate.
 - e) Students should be provided with a variety of ways to demonstrate their learning.
4. Grades shall only reflect academic achievement based on curriculum outcomes.
- a) Achievement of curriculum outcomes in the Program of Studies which has been substantiated through fair assessment and evaluation practices will be the only basis for measuring academic achievement.
 - b) b. Typically, academic achievement is most often determined from varied summative assessments. Assessment for learning (formative) is typically meant to inform students and teachers of progress towards achievement of learner outcomes though in some situations may be used summatively.
5. Learner attributes (i.e. effort, participation, attitude, behavior, work habits, etc.) shall be reported separately.
- a) Learner attributes and attendance are not used to determine a student's achievement level. These important aspects of the learning process shall be evaluated and reported in a separate category on the report card.
6. Assessment shall include clear and timely communication between parents, students, and teachers
- a) Students and/or parents will be provided with an overview of the learner outcomes being assessed, the criteria for and methods of assessment and how

this assessment information will be used.

- b) This overview is provided to students and parents within the first four weeks of the start of the school year/term/semester.

REPORTING INDICATORS

Exemplary	The student demonstrates an in-depth and broad understanding of the outcomes; uses and applies acquired skills and strategies in a wide variety of learning situations.
Proficient	The student demonstrates a well-developed and consistent understanding of the outcomes; issues and applies acquired skills and strategies in most learning situations
Emergent	The student demonstrates a general and basic understanding of the outcomes; uses and applies acquired skills and strategies in some learning situations.
Not Yet	The student demonstrates a limited understanding of the outcomes; rarely uses and applies acquired skills and strategies in learning situations.

Grade 4 students are assessed using the above indicators for all 4 core subjects.

Grades 5-8 students will also be indicated summatively by a percentage grade, determined by a varied body of assessment evidence and teacher professional judgement.

APPLE SCHOOL

APPLE Schools is an innovative school-focused health promotion initiative that improves the lives of more than 16,500 students annually in 63 schools across northern Alberta through healthy eating, physical activity and mental health.

AMS is an APPLE School. We have a half time co-ordinator on-site to promote a healthy, well rounded lifestyle for both staff and students.

This year, Aurora will be continuing with our APPLE School philosophy by implementing a morning fitness club beginning at 8:35 and provide healthy breakfast/snack options for hungry students.

INCLEMENT WEATHER DISRUPTIONS

Decisions on the bussing and class cancellations shall take into consideration the following weather related factors:

- 1.1 Condition of the roads;
- 1.2 Outside temperature;
- 1.3 Wind chill factor;
- 1.4 Visibility (blowing snow, fog, etc.);
- 1.5 RCMP travel advisories; and
- 1.6 Weather warnings issue by Environment Canada

Class Cancellations

Classes will be cancelled when:

- the Wind Chill exceeds -45 degrees Celsius, or
- the outside air temperature as measured at 4 Wing or at Lac La Biche Airport is at or exceeds -40 degrees Celsius.

Schools throughout the Division will not necessarily be affected concurrently.

When buses do not operate, or when classes are cancelled, or when schools are closed, the resulting student absence will be considered excusable.

Notification to cancel scheduled classes will be provided to the public through advisories to local media outlets, the Divisions NLSD-2-Go app, the Transportation section of the Division's website www.nlsd.ab.ca and social media.

School Closure

On the rare occasion that a school facility is closed due to fire, water, or some other major facility occupational hazard, the following will occur:

- The Superintendent, or designate, will decide on the length of school closures and the individuals affected by the closure (i.e., students, teaching staff, support staff, etc.).
- Wherever possible, notification of the decision to close schools should be given on the day prior to the planned cancellation. Where this is not possible, official notification to local media outlets, through social media, the NLSD-2-Go app, busing officials and Principals should occur as soon as possible.
- It is the responsibility of each Principal to have someone at or near the school prior to normal opening time to ensure students who have not received the communication are able to access the facility until alternative arrangements can be made.

Parent Responsibility

- When inclement weather conditions exist and school closure has not been effected, parents must use their own discretion in sending their child(ren) to school.
- Parents must ensure that school principals have accurate and up to date contact information.
- Parents should anticipate the possibility of disruptions to transportation and class to their child's routine and plan accordingly.

RECESS BREAKS

Administration, on a daily basis, will make a decision based on the following 3 options about where students are to spend their recess breaks. Temperature and wind chill factors from the LLB Weather forecast on the Environment Canada website will be used as the determinates for these decisions.

1. An IN DAY will be extremely inclement weather of -25 with wind chill factor.
2. A CHOICE DAY will be moderately inclement weather of -20 with wind chill factor.
3. An OUT DAY is nice weather or anything warmer than -20 with wind chill factor.

Please ensure that your child is dressed appropriately for the weather daily.

DISCIPLINE

Discipline is handled on an individual basis in consultation with the home. However, if a **student's conduct is injurious to the safety and well being of other students and or staff, or interferes with the delivery of instruction, a student may be suspended for up to five days** in accordance with the Alberta School Act and the NLSD Administrative Policy Manual. **Major offenses such as the use of alcohol and drugs, bringing weapons to school and physical violence are all subject to suspension and possible expulsion.** ***If a student is in possession of a weapon at school they will be suspended and recommended for expulsion. If a student provides drugs or alcohol to other students they will be suspended and recommended for expulsion. Students are not permitted to bring lighters or matches into the school. If a student lights a fire in the school, on school property or when they are on a school sponsored activity they will be suspended and recommended for expulsion. Any student that records a conflict between students and distributes that recording in any way will be suspended and recommended for an expulsion.***

Please see the Behavior Matrix on the next page for our overall expectations of our stakeholders (students, staff, parents, etc)



AURORA MIDDLE SCHOOL

Our Code-In-Action



	<i>Be Respectful</i>	<i>Be Responsible</i>	<i>Be Safe</i>
All Settings	<ul style="list-style-type: none"> • Positive Attitude • Use appropriate voices • Mindful of personal space • Avoid gossip & rumors • Dress, speak and act appropriately • Respect the property of others. 	<ul style="list-style-type: none"> • Follow the expectations. • Sort and recycle, make sure containers are empty 	<ul style="list-style-type: none"> • Rough-housing is not safe
Classrooms	<ul style="list-style-type: none"> • Use inside voices. • Work cooperatively. • Listen to others. • Take turns talking. • Be kind and helpful • Respect individual differences 	<ul style="list-style-type: none"> • Try your best. • Be on time. • Be prepared. • Follow the expectations. • Look after supplies. 	<ul style="list-style-type: none"> • Respect personal space. • Listen to the teacher. • Keep clean and tidy. • Think about your actions and words.
Halls and Entrances	<ul style="list-style-type: none"> • Be polite to others. • Respect other people's things. • Wait your turn. 	<ul style="list-style-type: none"> • Come in right away when the bell rings. • Wipe your feet. • Keep your locker area clean and organized. • Be where you are supposed to be. • Use garbage and recycle bins. • Arrive to class on time. 	<ul style="list-style-type: none"> • Walk to the right. • Keep your hands and feet to yourself. • Clear hallways quickly. • Always wear shoes.
Outside, Lunch, Recess, Breaks and Other times	<ul style="list-style-type: none"> • Talk nicely. • Be friendly. • Listen to others. • Share and take turns. • Include others. 	<ul style="list-style-type: none"> • Follow expectations. • Play in the proper area. • Take care of sports equipment. • Report problems. • Use garbage and recycling bins. 	<ul style="list-style-type: none"> • Play safely • Respect personal space. • Stay in bounds. • Follow the play-ground schedule. • Supervisors wear orange vest.
Gym and Assemblies	<ul style="list-style-type: none"> • Listen to the teacher or main speaker. • Respond politely. • Be kind to those around you. • Practice sportsmanship. 	<ul style="list-style-type: none"> • Follow gym expectations. • Enter only with adult permission • Take care of gym equipment. • Participate • Be prepared for gym class. 	<ul style="list-style-type: none"> • Wear safe shoes. • Keep your hands and feet to yourself. • Listen to instructions. • Enter and exit safely.
Eating Times & Cafeteria	<ul style="list-style-type: none"> • Sit in your seat.. • Be friendly. 	<ul style="list-style-type: none"> • Listen to supervisors. • Bring healthy food. • Clean up your area. 	<ul style="list-style-type: none"> • Eat your own food. • Wash your hands. • Stay calm and quiet.

